

## FRIENDS OF SAUBLE BEACH

April 30, 2008

**Revised:** September 25, 2010

# POLICY FOR BENCH PLAQUES on SAUBLE BEACH

## PREAMBLE

The Friends of Sauble Beach have constructed special benches for placement on Sauble Beach. These benches have been paid for by donations from a variety of sources as well as matching funds from the Town of South Bruce Peninsula.

A number of inquiries were made regarding the possibility of placing plaques on the benches to honour family members. As a result, much research was done to determine the best method of carrying out this project. The following policy is a result of the investigation. To date, the project has resulted in over a dozen "named" benches.

## POLICY

**Goals:** The Friends of Sauble Beach program produces and secures plaques for the beach benches for the following dual purposes:

- \* to allow members of the Sauble Beach community to donate a bench for general use of the public or to honour groups or individuals;
- \* to raise funds to continue the work of dune management at Sauble Beach;
- \* in rare cases, a second plaque may be placed on an existing "named" bench; it must be requested by the original plaque donor and must compliment the original plaque.

**Fund Raising:** The plaques are offered to the public for a donation of \$500.00;  
Secondary plaques are offered up to a cost of \$250.00 (see second plaque above)

**Bench Maintenance:** The Friends of Sauble Beach transfer the ownership of the benches to the Town of South Bruce Peninsula upon placement on the beach. At that point, bench maintenance becomes the responsibility of the Town.

**Plaque Reserve Fund** will be established with funds from the plaque portion of the donation amounting to 100% of the replacement value of the plaque due to vandalism to allow for replacement for a period of three years following installation. Following that period, the responsibility for replacing a damaged plaque would revert to the donor. Should an accumulation of funds occur, such funds would be used for repairs and, if appropriate, construction of additional or replacement benches.

**Plaque:**

- An etched bronze plaque 3" X 5" in size will be the standard;
- The maximum number of lines will be three (3) with a maximum of twenty-four (24) characters per line in a 24 point Times New Roman font;
- the design and wording of each plaque must be approved by the Friends of Sauble Beach;

**Availability:** The plaques are ordered once a year and are available for installation by June of the following year;

**Location:** The Friends of Sauble Beach will provide sufficient information to the Town in order to guarantee the placement of plaqued benches;

**Payment:** Cheques shall be made payable to Friends of Sauble Beach. Tax Receipts cannot be issued.

**Donor Form:** A donor form will be required to be filled out and signed by the donor with each donation outlining the wording for the plaque and acknowledging agreement with this Policy of the Friends of Sauble Beach.